



Location: Based at Our Lady & St Peters, working for the St Cuthbert's Roman Catholic Academy Trust.

Contract: Permanent

Hours/ Working Pattern: 37 hours per week, Monday to Friday, All year round.
6.30am-10.30am, 14.30-18.00 (15.00-18.00 on Fridays)

Salary/ Hourly Rate: St Cuthberts grade 5 (Scale point 8-13, £24702-£26873)

Closing Date: 24th November 2023

Interview Date: From Friday 1st December 2023

Start Date: As soon as possible

Looking for a role that allows you to make a positive impact?

Our Lady and St Peter's School are seeking to appoint a Site Facilities Officer to assist with the safety, security and operations of the school site. You will be a hands on individual with a "can do" approach. If you can support us in maintaining our excellent standards and add value to our site, staff and students, this is the role for you. You will be undertaking general maintenance and routine repairs, as well as compliance checks across the site.

We are looking for someone who has:

- A willingness to undertake training relevant to the role
- The ability to work on own initiative as well as part of a team
- The ability to establish professional effective working relationships with a range of stakeholders and also young people

We can offer you:

- A welcoming and highly supportive school and wider community
- Personal and professional development opportunities
- An experienced and committed staff with a supportive Governing Body and wider school/church community

The Trust is an equal opportunities employer



Think you're the person for the job?

Please complete the application form and return it to the email above by the closing date. Application documents can be found at –

<https://scrcat.org/vacancies/job-application-packs>

An email will be sent to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date please assume your application has been unsuccessful.

Completed applications must be returned to -

aspencer@ehchull.org

Queries

Please contact aspencer@ehchull.org

St Cuthbert's Roman Catholic Academy Trust is committed to safeguarding children and young people. All post holders are subject to appropriate vetting procedures and a satisfactory enhanced Disclosure and barring disclosure.

Before making your application please note: In line with the "Keeping Children Safe in Education 2022" as part of the safer recruiting requirements, an online and social media search will be conducted as part of our safer recruitment processes. This will be conducted by Human Resources and will only be undertaken if the (your) application is to be shortlisted. The aim of the search is to specifically check the candidate's (your) suitability for the job, and that there is nothing evident that would undermine that. By proceeding with your application, the applicant (you) is agreeing for the search to be undertaken.

We are committed to meeting the needs of our diverse community and aim to have a workforce reflecting this diversity. We are also committed to safeguarding and promoting the welfare of children, young people and adults. We have a robust child protection policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff and volunteers to share this commitment.