



**Location:** Based at St John of Beverley, working for the St Cuthbert's Roman Catholic Academy Trust.

**Hours/ Working Pattern:** 13.75 hours, Monday to Friday, Times 3.15pm-6.00pm

**Salary/ Hourly Rate:** Grade 4, Scale point 5 £23500 pro rata per annum

**Closing Date:** 14<sup>th</sup> December 2023

**Interviews From:** 18<sup>th</sup> December 2023

**Start Date:** As soon as possible

Are you passionate about supporting our children in their after school club, ensuring they engage in play and conversation and are kept safe at all times?

We are looking for an After school club assistant to join our team. You will collaborate with teachers and other support staff to address the needs and learning journey of our students outside of the school day.

You will play a key part of running the After School Club, ensuring high standards of provision are maintained throughout the club, and to ensuring the health, safety and welfare of the children and supporting the smooth running of the club.

**Think you're the person for the job?**

**Please download an application from the link below or collect from the school office.**

**Completed applications must be returned to Maureen, Office Manager - [mscott@sjbyorks.org](mailto:mscott@sjbyorks.org)**

**<https://scrcat.org/vacancies/job-application-packs>**

An email will be sent to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date please assume your application has been unsuccessful.

**The Trust is an equal opportunities employer**

**St Cuthbert's Roman Catholic Academy Trust is committed to safeguarding children and young people. All post holders are subject to appropriate vetting procedures and a satisfactory enhanced Disclosure and barring disclosure.**

**Before making your application please note:** In line with the "Keeping Children Safe in Education 2022" as part of the safer recruiting requirements, an online and social media search will be conducted as part of our safer recruitment processes. This will be conducted by Human Resources and will only be undertaken if the (your) application is to be shortlisted. The aim of the search is to specifically check the candidate's (your) suitability for the job, and that there is nothing evident that would undermine that. By proceeding with your application, the applicant (you) is agreeing for the search to be undertaken.

*We are committed to meeting the needs of our diverse community and aim to have a workforce reflecting this diversity. We are also committed to safeguarding and promoting the welfare of children, young people and adults. We have a robust child protection policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff and volunteers to share this commitment.*